

## CASCP Board Meeting Minutes

Friday, July 27<sup>th</sup>, 2018

In attendance: Kristen Caramanica, Bill Viola, Austin Hall, Carrie Concatelli, Amy Saada, Tamath Rossi, Jaime Trevethan, Sandra Leubner, Jennifer Bennett

Meeting called to order at 11:00am by Bennett.

1. Introduction
  - a. All members introduced themselves
    - i. Trevethan, 2<sup>nd</sup> Vice President
    - ii. Concatelli, Membership
    - iii. Viola, Treasurer
    - iv. Hall, Secretary
    - v. Rossi, 1<sup>st</sup> Vice President
    - vi. Saada, Website
    - vii. Caramanica, Hospitality
    - viii. Bennett, President
2. Roundtables Discussion
  - a. Newington, Southbury, Wallingford and East Lyme are willing to host Roundtables
  - b. Leubner recommended that a AAA host a Roundtable, encouraged working with AAA'S
  - c. Western CT AAA has invited CASCP Board members to a Roundtable on October 11<sup>th</sup> from 9am-11am. Will be located in Waterbury at 84 Progress Lane. Contact phone number is 203-757-5449x125.
  - d. September Roundtable will focus on Hoarding- Jaime to get speaker
  - e. October Roundtable will focus on Legislative Issues- Jennifer will get speaker
  - f. November Roundtable will focus on Demography with Brett Isaacson of Friendship Tours as the speaker.
3. Membership
  - a. When new members come on they should receive a phone call from members of the board welcoming them.
  - b. Total membership so far is 51 members from 32 towns.
4. CASCP Debit Card
  - a. Viola and Bennett will have the debit card activated for August. The card will be used to pay the monthly website invoice.
5. Website
  - a. CASCP needs to reimburse Bennett for the monthly website invoice, as she paid the last bill with her personal funds.

- b. All board members are encouraged to supply information and photos from events for posting on website.
  - c. Bennett will meet with Saada to go over website.
- 6. Conferences
  - a. December 7<sup>th</sup> Conference. Need location.
  - b. June 7<sup>th</sup> Conference will be held at Aqua Turf, if available
  - c. Evaluations will be handed out at all programs to allow members to provide feedback.
- 7. Supplies
  - a. Will order additional pens for handing out
  - b. Discussed possibly of ordering larger note pads.

Adjourned at 12:31pm

Next meeting- Thursday, August 30, 2018 at 11:00 a.m.

Respectfully Submitted,

Austin Hall, Secretary